



## OPERATIONAL BLUEPRINT FOR SCHOOL REENTRY 2020-21

Under ODE's **Ready Schools, Safe Learners** guidance, each school<sup>1</sup> has been directed to submit a plan to the district<sup>2</sup> in order to provide on-site and/or hybrid instruction. Districts must submit each school's plan to the local school board and make the plans available to the public. This form is to be used to document a district's, school's or program's plan to ensure students can return for the 2020-21 school year, in some form, in accordance with Executive Order 20-25(10). Schools must use the [Ready Schools, Safe Learners guidance](#) document as they complete their Operational Blueprint for Reentry. ODE recommends plan development be inclusive of, but not limited to school-based administrators, teachers and school staff, health and nursing staff, association leadership, nutrition services, transportation services, tribal consultation,<sup>3</sup> parents and others for purposes of providing expertise, developing broad understanding of the health protocols and carrying out plan implementation.

1. Please fill out information:

SCHOOL/DISTRICT/PROGRAM INFORMATION	
Name of School, District or Program	Valley Catholic Middle School
Key Contact Person for this Plan	Jennifer Gfroerer
Phone Number of this Person	(503) 718-6510
Email Address of this Person	jgfroerer@valleycatholic.org
Sectors and position titles of those who informed the plan	John Matcovich, President and campus principal team
Local public health office(s) or officers(s)	Sam Schafer, Senior Program Coordinator of Immunization and Access to Care; Washington County Dept. of Health and Human Services.
Name of person Designated to Establish, Implement and Enforce Physical Distancing Requirements	Jennifer Gfroerer, Dale French
Intended Effective Dates for this Plan	September 7, 2020 - TBD
ESD Region	Northwest Regional ESD

2. Please list efforts you have made to engage your community (public health information sharing, taking feedback on planning, etc.) in preparing for school in 2020-21. Include information on

<sup>1</sup> For the purposes of this guidance: "school" refers to all public schools, including public charter schools, public virtual charter schools, alternative education programs, private schools and the Oregon School for the Deaf. For ease of readability, "school" will be used inclusively to reference all of these settings.

<sup>2</sup> For the purposes of this guidance: "district" refers to a school district, education service district, public charter school sponsoring district, virtual public charter school sponsoring district, state sponsored public charter school, alternative education programs, private schools, and the Oregon School for the Deaf.

<sup>3</sup> Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

engagement with communities often underserved and marginalized and those communities disproportionately impacted by COVID-19.

In June 2020, we sent a parent survey to gain perspective and insight on the possibility of on-site learning, hybrid learning or complete digital learning (current and incoming families). We also surveyed staff. Among the questions we asked about concerns, problems, and other information they wanted us to know and consider.

We also consulted with community experts (MD, pathologist) in determining specific health practices to include in this plan.

3. Indicate which instructional model will be used.

*Select One:*

☒ **On-Site Learning**

☐ **Hybrid Learning**

☒ **Comprehensive Distance Learning** (during Governor's mandate)

4. If you selected Comprehensive Distance Learning, you only have to fill out the green portion of the Operational Blueprint for Reentry (i.e., page 2 in the initial template).
5. If you selected On-Site Learning or Hybrid Learning, you have to fill out the blue portion of the Operational Blueprint for Reentry (i.e., pages 3-15 in the initial template) and [submit online](https://app.smartsheet.com/b/form/a4dedb5185d94966b1dffc75e4874c8a). (<https://app.smartsheet.com/b/form/a4dedb5185d94966b1dffc75e4874c8a>) by August 15, 2020 or prior to the beginning of the 2020-21 school year.

\* **Note:** Private schools are required to comply with only sections 1-3 of the *Ready Schools, Safe Learners* guidance.

## REQUIREMENTS FOR COMPREHENSIVE DISTANCE LEARNING OPERATIONAL BLUEPRINT

*This section must be completed by any school that is seeking to provide instruction through Comprehensive Distance Learning. Schools providing On-Site or Hybrid Instructional Models do not need to complete this section.*

Describe why you are selecting Comprehensive Distance Learning as the school's Instructional Model for the effective dates of this plan.

Due to the metrics in Washington County, the Comprehensive Distance Learning model will provide safe and consistent instruction, until we are able to return to in-person instruction. We plan to return in person on November 8, so long as Washington County meets the metrics requirements. We will continue distance learning if needed.

[Complete after June 30, 2020 when Comprehensive Distance Learning Guidance is released by ODE.] Describe how your school's model aligns to the Comprehensive Distance Learning Guidance.

#### Academic

- Subjects taught and minutes of instruction will align with ODE's guide.
- Students will have synchronous instruction about half of the minutes.
- Grades will be given for all required subject areas.
- Feedback will be regular on student work, progress reports and report cards.
- Late or missing work will be communicated to parents weekly.

#### Operational

- Student attendance will be taken daily
- Virtual activities will be offered (parents can sign up)

#### Student and Family Support

- We have given a technology survey and will be providing devices for students who do not have their own.
- Our school counselor will have regular meetings with students in cohort groups, daily drop in times via Zoom for students and families, and several hours of appointments for students needing additional support as identified by teachers and parents.
- We will be flexible with parent needs as best as we can.
- Our parent network will continue to assist in building community with virtual student/family events outside of the required school day.

#### Digital Learning Needs

- Students will all use their own device or be given one by the school to use
- All classes will use GSuite to assign and store student work.
- Teachers will use Zoom (executive level) for synchronous instruction.
- Generally, digital content will include: google docs assignments, YouTube, self-created videos, flip grid, etc.
- Teachers will receive training based on their needs. We are assessing training needs and will offer on: google, zoom, digital content, and assessments.

Describe the school's plan, including the anticipated timeline, for returning to Hybrid Learning or On-Site Learning consistent with the *Ready Schools, Safe Learners* guidance.

We will utilize distance learning through November 6, 2020 (the first academic quarter). Prior to November, we will assess the Washington County metrics for reopening. If the metrics support reopening, we will move to our on-site plan. If the metrics do not meet criteria, we will continue distance learning.

*The remainder of this operational blueprint is not applicable to schools operating a Comprehensive Distance Learning Model.*

## ESSENTIAL REQUIREMENTS FOR HYBRID / ON-SITE OPERATIONAL BLUEPRINT

*This section must be completed by any school that is providing instruction through On-Site or Hybrid Instructional Models. Schools providing Comprehensive Distance Learning Instructional Models do not need to complete this section.*



### 1. Public Health Protocols

#### 1a. COMMUNICABLE DISEASE MANAGEMENT PLAN FOR COVID-19

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Implement measures to limit the spreads of COVID-19 within the school setting.</li> <li>☒ Update written Communicable Disease Management Plan to specifically address the prevention of the spread of COVID-19.</li> <li>☒ Designate a person at each school to establish, implement and enforce physical distancing requirements, consistent with this guidance and other guidance from OHA.</li> <li>☒ Include names of the LPHA staff, school nurses, and other medical experts who provided support and resources to the district/school policies and plans. Review relevant local, state, and national evidence to inform plan.</li> <li>☒ Process and procedures to train all staff in sections 1 - 3 of the <b>Ready Schools, Safe Learners</b> guidance. Consider conducting the training virtually, or, if in-person, ensure physical distancing is maintained.</li> <li>☒ Protocol to notify the local public health authority (<a href="#">LPHA Directory by County</a>) of any confirmed COVID-19 cases among students or staff.</li> <li>☒ Plans for systematic disinfection of classrooms, offices, bathrooms and activity areas.</li> <li>☒ Process to report to the LPHA any cluster of any illness among staff or students.</li> <li>☒ Protocol to cooperate with the LPHA recommendations and provide all logs and information in a timely manner.</li> <li>☒ Protocol for screening students and staff for symptoms (see section 1f of the <b>Ready Schools, Safe Learners</b> guidance).</li> <li>☒ Protocol to isolate any ill or exposed persons from physical contact with others.</li> <li>☒ Protocol for communicating potential COVID-19 cases to the school community and other stakeholders (see section 1e of the <b>Ready Schools, Safe Learners</b> guidance).</li> <li>☒ Create a system for maintaining daily logs for each student/cohort for the purposes of contact tracing. This system needs to be made in consultation with a school/district nurse or an LPHA official. <ul style="list-style-type: none"> <li>• If a student(s) is part of a stable cohort (a group of students that are consistently in contact with each other or in multiple cohort groups) that conform to the requirements of cohorting (see section 1d of the <b>Ready Schools, Safe Learners</b> guidance), the daily log may be maintained for the cohort.</li> <li>• If a student(s) is not part of a stable cohort, then an individual student log must be maintained.</li> </ul> </li> <li>☒ Required components of individual daily student/cohort logs include: <ul style="list-style-type: none"> <li>• Child's name</li> <li>• Drop off/pick up time</li> <li>• Parent/guardian name and emergency contact information</li> <li>• All staff (including itinerant staff, substitutes, and guest teachers) names and phone numbers who interact with a stable cohort or individual student</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• The number of students will be limited to 35 square feet per student. Class sections were re-allocated to accommodate individual classroom capacities.</li> <li>• Students will be taught about proper distancing, handwashing, bathroom procedures during the first weeks of school, and continuing throughout the year as needed.</li> <li>• Hallways will contain distancing signage, along with a one directional flow pattern.</li> <li>• Staff will be trained in procedures and protocols by school administration, along with cleaning procedures and symptoms of COVID to be aware of by local, medical professionals prior to in-person learning. Trainings will likely be virtual, but if in person, while following social distance guidelines is possible.</li> <li>• Upon learning of a confirmed COVID-19 case, we will notify the LPHA immediately (via phone), as well as the school community (via email). We will follow any quarantine and closure requirements given by the LPHA.</li> <li>• Disinfection will include end of day cleaning by a custodial team to all classrooms and common areas. Bathrooms and high frequency touch points will be cleaned by daytime custodial staff throughout the day. Activity areas (P.E., outdoor areas, etc.) will be disinfected between each cohort group and at the end of the day.</li> <li>• We will comply with all requirements of the LPHA, including surrendering contact tracing logs, when needed.</li> <li>• Students and staff will be screened daily, by thermometer upon entry to the facility. Staff will be trained on monitoring for additional symptoms.</li> <li>• Students or staff who present with symptoms upon entry will not be admitted to the building. Students or staff who discover symptoms throughout the day will be isolated in an area, while monitored, until they are picked up by a parent/guardian.</li> <li>• Individual tracing logs will be kept for each student and teacher. Weekly contacts will be kept below 100. Logs will be reviewed at each class change after classroom attendance is taken. An additional log will be kept in the office for any adult who enters the building (maintenance staff, etc.)</li> <li>• All tracing logs will kept or at least a rolling four weeks, and will be shared with the LPHA immediately upon request.</li> <li>• LPHA will be contacted ASAP upon a confirmed case, and we will fully cooperate with required disinfecting, cleaning and contact tracing guidelines.</li> <li>• In an outbreak situation, we will comply with the LPHA to limit or close the physical school, or utilize digital learning for specific cohorts, for a specified time.</li> <li>• The school's Communicable Disease Management Plan was updated in July 2020, including the COVID-19 Specific Communicable Disease Control Addendum.</li> <li>• Our LPHA contact person is Sam Schafer, the Senior Program Coordinator of Immunization and Access to Care, at the Washington County Dept. of Health and Human Services.</li> <li>• The school does not have a school nurse but has access to medical experts in the community. The principal and other administrators are responsible for establishing, implementing and enforcing physical distancing requirements.</li> </ul>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Protocol to record/keep daily logs to be used for contact tracing for a minimum of four weeks to assist the LPHA as needed.</li> <li>☒ Process to ensure that the school reports to and consults with the LPHA regarding cleaning and possible classroom or program closure if anyone who has entered school is diagnosed with COVID-19.</li> <li>☒ Protocol to respond to potential outbreaks (see section 3 of the <i>Ready Schools, Safe Learners</i> guidance).</li> </ul>	

#### 1b. HIGH-RISK POPULATIONS

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Serve students in high-risk population(s) whether learning is happening through On-Site, Hybrid (partially On-Site and partially Comprehensive Distance Learning models), or Comprehensive Distance Learning models.</li> </ul> <p><b>Medically Fragile, Complex and Nursing-Dependent Student Requirements</b></p> <ul style="list-style-type: none"> <li>☒ All districts must account for students who have health conditions that require additional nursing services. Oregon law (<a href="#">ORS 336.201</a>) defines three levels of severity related to required nursing services:             <ol style="list-style-type: none"> <li>1. Medically Complex: Are students who may have an unstable health condition and who may require daily professional nursing services.</li> <li>2. Medically Fragile: Are students who may have a life-threatening health condition and who may require immediate professional nursing services.</li> <li>3. Nursing-Dependent: Are students who have an unstable or life-threatening health condition and who require daily, direct, and continuous professional nursing services.</li> </ol> </li> </ul>	<ul style="list-style-type: none"> <li>• Students who experience symptoms and must stay home, or families who are at a high risk of infection may use live stream cameras to access classroom learning, along with content provided via Google Classroom.</li> <li>• We do not have a school nurse, or nursing-dependent students. Parents are able to pick up their students for medically necessary appointments. School staff are trained in CPR/First Aid, Bloodborne Pathogens, and Severe Allergic Reactions.</li> <li>• We will rely on parents to get medical advice from their pediatrician.</li> </ul>

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>☒ Staff and school administrators, in partnership with school nurses, or other school health providers, should work with interdisciplinary teams to address individual student needs. The school registered nurse (RN) is responsible for nursing care provided to individual students as outlined in ODE guidance and state law:</p> <ul style="list-style-type: none"> <li>• Communicate with parents and health care providers to determine return to school status and current needs of the student.</li> <li>• Coordinate and update other health services the student may be receiving in addition to nursing services. This may include speech language pathology, occupational therapy, physical therapy, as well as behavioral and mental health services.</li> <li>• Modify Health Management Plans, Care Plans, IEPs, or 504 or other student-level medical plans, as indicated, to address current health care considerations.</li> <li>• The RN practicing in the school setting should be supported to remain up to date on current guidelines and access professional support such as evidence-based resources from the Oregon School Nurses Association.</li> <li>• Service provision should consider health and safety as well as legal standards.</li> <li>• Work with an interdisciplinary team to meet requirements of ADA and FAPE.</li> <li>• High-risk individuals may meet criteria for exclusion during a local health crisis.</li> <li>• Refer to updated state and national guidance and resources such as: <ul style="list-style-type: none"> <li>○ US Department of Education Supplemental Fact Sheet: Addressing the Risk of COVID-19 in Preschool, Elementary and Secondary Schools While Serving Children with Disabilities from March 21, 2020.</li> <li>○ ODE guidance updates for Special Education. Example from March 11, 2020.</li> <li>○ OAR 581-015-2000 Special Education, requires districts to provide 'school health services and school nurse services' as part of the 'related services' in order 'to assist a child with a disability to benefit from special education'.</li> <li>○ OAR 333-019-0010 Public Health: Investigation and Control of Diseases: General Powers and Responsibilities, outlines authority and responsibilities for school exclusion.</li> </ul> </li> </ul>	

### 1c. PHYSICAL DISTANCING

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>☒ Establish a minimum of 35 square feet per person when determining room capacity. Calculate only with usable classroom space, understanding that desks and room set-up will require use of all space in the calculation.</p> <p>☒ Support physical distancing in all daily activities and instruction, striving to maintain at least six feet between individuals.</p> <p>☒ Minimize time standing in lines and take steps to ensure that six feet of distance between students is maintained, including marking spacing on floor, one-way traffic flow in constrained spaces, etc.</p>	<ul style="list-style-type: none"> <li>• 35 square feet per student will be utilized to create stable cohorts.</li> <li>• Six feet social distancing will be utilized in classrooms, hallways, and during transition periods and monitored by staff.</li> <li>• One way traffic markers will be in place in the hallways, along with social distancing floor decals in common spaces.</li> <li>• Student entry and exit will be staggered, as well as the use of additional doors to enter/exit.</li> <li>• Classrooms and large teaching spaces have been reallocated to allow for physical distancing and to control the number of contacts among students.</li> </ul>



OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Schedule modifications to limit the number of students in the building (e.g., rotating groups by days or location, staggered schedules to avoid hallway crowding and gathering).</li> <li>☒ Plan for students who will need additional support in learning how to maintain physical distancing requirements. Provide instruction; don't employ punitive discipline.</li> </ul>	<ul style="list-style-type: none"> <li>• The school has implemented a block schedule to reduce the number of class changes and student interactions per day.</li> <li>• Student lockers will not be used in order to reduce congestion and socializing.</li> <li>• Passing periods will be staggered to avoid hallway crowding and gathering.</li> <li>• Class size has been reduced by increasing the number of sections per course.</li> <li>• Students will remain in their classroom for breaks and lunch.</li> <li>• Teachers and school counselors will hold daily office hours to provide additional learning support.</li> </ul>

#### 1d. COHORTING

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Where feasible, establish stable cohorts: groups should be no larger than can be accommodated by the space available to provide 35 square feet per person, including staff. <ul style="list-style-type: none"> <li>• The smaller the cohort, the less risk of spreading disease. As cohort groups increase in size, the risk of spreading disease increases.</li> </ul> </li> <li>☒ Each school must have a system for daily logs to ensure contact tracing among the cohort (see section 1a of the <i>Ready Schools, Safe Learners</i> guidance).</li> <li>☒ Minimize interaction between students in different stable cohorts (e.g., access to restrooms, activities, common areas). Provide access to All Gender/Gender Neutral restrooms.</li> <li>☒ Cleaning and wiping surfaces (e.g., desks, door handles, etc.) must be maintained between multiple student uses, even in the same cohort.</li> <li>☒ Design cohorts such that all students (including those protected under ADA and IDEA) maintain access to general education, grade level learning standards, and peers.</li> <li>☒ Staff who interact with multiple stable cohorts must wash/sanitize their hands between interactions with different stable cohorts.</li> </ul>	<ul style="list-style-type: none"> <li>• In order to provide for stable daily interaction among students, class size has been reduced by increasing the number of sections per course.</li> <li>• Some classes, such as choir, band and some electives, have been postponed while social distancing directives are in place and to limit cross-grade level exposure among student groups.</li> <li>• Individual tracing logs will be kept for each student and teacher. Weekly contacts will be kept below 100. Logs will be reviewed at each class change after classroom attendance is taken. An additional log will be kept in the office for any adult who enters the building (maintenance staff, etc.)</li> <li>• All tracing logs will be kept or at least a rolling four weeks, and will be shared with the LPHA immediately upon request.</li> <li>• Classes were relocated to specific areas of the school whenever possible to promote student distancing, including assigning bathrooms.</li> <li>• Passing time was extended and staggered to allow time for teachers to sanitize their classroom between student groups.</li> <li>• Bathrooms will be sanitized regularly during the school day on established schedule.</li> <li>• All student will maintain access to general education, grade level learning standards, and peers.</li> <li>• Staff will sanitize upon entering and leaving the classroom, and between student groups.</li> </ul>

#### 1e. PUBLIC HEALTH COMMUNICATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Develop a letter or communication to staff to be shared at the start of on-site instruction and at periodic intervals explaining infection control measures that are being implemented to prevent spread of disease. <ul style="list-style-type: none"> <li>• Consider sharing school protocols themselves.</li> </ul> </li> <li>☒ Develop protocols for communicating with students, families and staff who have come into close contact with a confirmed case. <ul style="list-style-type: none"> <li>• Consult with your LPHA on what meets the definition of "close contact."</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Campus and school level protocols will be explained to staff in a letter, along with in-person (or virtual) training prior to the school year, along with updates throughout the year. An initial letter was delivered to staff and the parent community on June 29, 2020 with brief outlines of a reopening plan with ongoing updates as plans develop and change.</li> <li>• Close contact emails will be issued upon discovery of exposure, in conjunction with requirements from the LPHA.</li> <li>• Confirmed COVID-19 cases will be immediately shared</li> </ul>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Develop protocols for communicating immediately with staff, families, and the community when a new case(s) of COVID-19 is diagnosed in students or staff members, including a description of how the school or district is responding.</li> <li>☒ Provide all information in languages and formats accessible to the school community.</li> </ul>	<p>with staff, families and the campus community via same-day emails, in conjunction following the directives from the LPHA.</p>

#### 1f. ENTRY AND SCREENING

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Direct students and staff to stay home if they, or anyone in their homes or community living spaces, have COVID-19 symptoms. COVID-19 symptoms are as follows: <ul style="list-style-type: none"> <li>• Primary symptoms of concern: cough, fever or chills, shortness of breath, or difficulty breathing.</li> <li>• Note that muscle pain, headache, sore throat, new loss of taste or smell, diarrhea, nausea, vomiting, nasal congestion, and runny nose are also symptoms often associated with COVID-19, but are not enough in isolation to deny entry. More information about COVID-19 symptoms is available <a href="#">from CDC</a>.</li> <li>• In addition to COVID-19 symptoms, students should be excluded from school for signs of other infectious diseases, per existing school policy and protocols. See pages 9-12 of <a href="#">OHA/ODE Communicable Disease Guidance</a>.</li> <li>• Emergency signs that require immediate medical attention: <ul style="list-style-type: none"> <li>○ Trouble breathing</li> <li>○ Persistent pain or pressure in the chest</li> <li>○ New confusion or inability to awaken</li> <li>○ Bluish lips or face</li> <li>○ Other severe symptoms</li> </ul> </li> </ul> </li> <li>☒ Screen all students and staff for symptoms on entry to bus/school every day. This can be done visually and/or with confirmation from a parent/caregiver/guardian. <ul style="list-style-type: none"> <li>• Anyone displaying or reporting the primary symptoms of concern must be isolated (see section 1i of the <b>Ready Schools, Safe Learners</b> guidance) and sent home as soon as possible.</li> <li>• They must remain home until 72 hours after fever is gone (without use of fever reducing medicine) and other symptoms are improving.</li> </ul> </li> <li>☒ Follow LPHA advice on restricting from school any student or staff known to have been exposed (e.g., by a household member) to COVID-19 within the preceding 14 calendar days.</li> <li>☒ Staff or students with a chronic or baseline cough that has worsened or is not well-controlled with medication should be excluded from school. Do not exclude staff or students who have other symptoms that are chronic or baseline symptoms (e.g., asthma, allergies, etc.) from school.</li> <li>☒ Hand hygiene on entry to school every day: wash with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol.</li> </ul>	<ul style="list-style-type: none"> <li>• Symptoms of COVID-19, along with stay home directives will be issued to staff and families before the school year begins.</li> <li>• No bussing is used at our school. Students/staff will be screened for symptoms upon arrival at school.</li> <li>• We will follow all requirements from LPHA regarding restricting attendance for students or staff who are known to have been exposed.</li> <li>• We will establish a baseline for students and staff who have chronic cough and work with LPHA is the symptoms are unable to be controlled or worsen.</li> <li>• Sanitizer will be required upon entry for all, and a sink with soap is available in most classrooms to encourage washing upon entry, or use of sanitizer at the entry to each classroom.</li> </ul>

#### 1g. VISITORS/VOLUNTEERS



OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Restrict non-essential visitors. Only allow visitors if six feet of physical distance between all people can be maintained.</li> <li>☒ Visitors must wash or sanitize their hands upon entry and exit.</li> <li>☒ Visitors must wear face coverings in accordance with local public health authority and <a href="#">CDC</a> guidelines.</li> <li>☒ Screen all visitors for symptoms upon every entry. Restrict from school property any visitor known to have been exposed to COVID-19 within the preceding 14 calendar days.</li> </ul>	<ul style="list-style-type: none"> <li>• Visitors/volunteers will be limited, and only permitted if social distancing can be maintained.</li> <li>• Visitors must wear face coverings, and sanitize upon arrival/departure.</li> <li>• All visitors will be screened for symptoms and restricted when required.</li> </ul>

#### 1h. FACE COVERINGS, FACE SHIELDS, AND CLEAR PLASTIC BARRIERS

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Face coverings or face shields for: <ul style="list-style-type: none"> <li>• Staff who are regularly within six feet of students and/or staff <ul style="list-style-type: none"> <li>○ This can include staff who support personal care, feeding, or instruction requiring direct physical contact.</li> <li>○ Staff who will sustain close contact and interactions with students.</li> </ul> </li> <li>• Bus drivers.</li> <li>• Staff preparing and/or serving meals.</li> </ul> </li> <li>☒ Face shields or clear plastic barriers for: <ul style="list-style-type: none"> <li>• Speech Language Pathologists, Speech Language Pathology Assistants, or other adults providing articulation therapy.</li> <li>• Front office staff.</li> </ul> </li> <li>☒ Face masks for school RNs or other medical personnel when providing direct contact care and monitoring of staff/ students displaying symptoms. School nurses should also wear appropriate Personal Protective Equipment (PPE) for their role.</li> <li>☒ <b>Students who choose not to wear face coverings must be provided access to instruction.</b></li> <li>☒ <b>ADA accommodations:</b> If a staff member requires an accommodation for the face covering or face shield requirements, districts and schools should work to limit the staff member's proximity to students and staff to the extent possible to minimize the possibility of exposure.</li> </ul>	<ul style="list-style-type: none"> <li>• Staff will be provided face shields and masks and required to wear the face coverings throughout the day.</li> <li>• Students will be required to wear face coverings, except while eating.</li> <li>• Staff assisting students who may be ill, or who need to be in close contact, are required to wear face coverings.</li> <li>• Staff members who are unable to wear face coverings will work with the HR department to limit proximity and exposure when applicable.</li> <li>• Students unable to wear face coverings will be provided access to instruction via livestream.</li> </ul>

#### 1i. ISOLATION MEASURES

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Protocols for surveillance COVID-19 testing of students and staff, as well as exclusion and isolation protocols for sick students and staff whether identified at the time of bus pick-up, arrival to school, or at any time during the school day.</li> </ul>	<ul style="list-style-type: none"> <li>• Students and staff will be screened daily, by thermometer upon entry to the facility. Staff will be trained on monitoring for additional symptoms.</li> <li>• Students who show symptoms upon arrival will be sent home immediately before their parents depart. Students who present with symptoms throughout the</li> </ul>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Protocols for assessment of students, as well as exclusion and isolation protocols for sick students and staff identified at the time of arrival or during the school day. <ul style="list-style-type: none"> <li>• Work with school nurses, health care providers, or other staff with expertise to determine necessary modifications to areas where staff/students will be isolated.</li> <li>• Consider required physical arrangements to reduce risk of disease transmission.</li> <li>• Plan for the needs of generally well students who need medication or routine treatment, as well as students who may show signs of illness.</li> </ul> </li> <li>☒ Students and staff who report or develop symptoms must be isolated in a designated isolation area in the school, with adequate space and staff supervision and symptom monitoring by a school nurse, other school-based health care provider or school staff until they are able to go home. Anyone providing supervision and symptom monitoring must wear appropriate face covering or face shields. <ul style="list-style-type: none"> <li>• School nurse and health staff in close contact with symptomatic individuals (less than 6 feet) should wear a medical-grade face mask. Other Personal Protective Equipment (PPE) may be needed depending on symptoms and care provided. Consult a nurse or health care professional regarding appropriate use of PPE. Any PPE used during care of a symptomatic individual should be properly removed and disposed of prior to exiting the care space, and hands washed after removing PPE.</li> <li>• If able to do so safely, a symptomatic individual should wear a face covering.</li> <li>• To reduce fear, anxiety, or shame related to isolation, provide clear explanation of procedures, including use of PPE and handwashing.</li> </ul> </li> <li>☒ Establish procedures for safely transporting anyone who is sick to their home or to a health care facility.</li> <li>☒ Staff and students who are ill must stay home from school and must be sent home if they become ill at school, particularly if they have COVID-19 symptoms. <ul style="list-style-type: none"> <li>• Symptomatic staff or students should seek COVID-19 testing from their regular physician or through the local public health authority.</li> <li>• If they have a positive COVID-19 viral (PCR) test result, the person should remain home for at least 10 days after illness onset and 72 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving. <ul style="list-style-type: none"> <li>○ Alternatively, a person who had a positive viral test may return to school when they have received two subsequent negative COVID-19 viral tests at least 24 hours apart and 72 hours have passed since fever is gone, without use of fever reducing medicine, and other symptoms are improving</li> </ul> </li> <li>• If they have a negative COVID-19 viral test (and if they have multiple tests, all tests are negative), they should remain home until 72 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving.</li> <li>• If they do not undergo COVID-19 testing, the person should remain home until 72 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving.</li> </ul> </li> </ul>	<p>Students who present with symptoms throughout the day will be isolated until a parent/guardian picks them up. There are multiple locations for isolation.</p> <ul style="list-style-type: none"> <li>• Students needed medication throughout the day will receive medications in their stable cohort room, by trained office/administrative staff.</li> <li>• Staff who report symptoms will be required to stay home, or go home immediately (if present at school). Students who become ill or develop symptoms will immediately go to an isolation area, with a staff member to supervise, who is wearing a face covering.</li> <li>• Parents will be required to pick up ill students. We will contact emergency contacts for staff who are unable to transport themselves. For staff and/or students who are seriously ill, medical personal will be requested via 911, if necessary.</li> <li>• Students and staff exhibiting symptoms of COVID-19 will be sent home and advised to contact their health care provider or county health department for a COVID test <ul style="list-style-type: none"> <li>○ If the test result is negative, the individual may return to school after being fever free for 24 hours without medication;</li> <li>○ If the test result is positive or the individual does not get tested, s/he may return to school after 10 days and being fever free for 24 hours without medication.</li> </ul> </li> <li>• We will maintain a log of sick staff and students, as well as the requirements for how long they must remain out. These will be communicated to them or their parents, and affirmed that they have completed the requirement upon their return, along with a visual and thermometer safety check.</li> <li>• Local pediatricians can be consulted if needed, to assist in thorough management of how long to remain out of school requirements.</li> </ul>

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> Involve school nurses, School Based Health Centers, or staff with related experience (Occupational or Physical Therapists) in development of protocols and assessment of symptoms (where staffing exists).	
<input checked="" type="checkbox"/> Record and monitor the students and staff being isolated or sent home for the LPHA review.	



## 2. Facilities and School Operations

Some activities and areas will have a higher risk for spread (e.g., band, choir, science labs, locker rooms). When engaging in these activities within the school setting, schools will need to consider additional physical distancing or conduct the activities outside (where feasible). Additionally, schools should consider sharing explicit risk statements for higher risk activities (see section 5f of the *Ready Schools, Safe Learners* guidance).

### 2a. ENROLLMENT

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> Enroll all students following the standard Oregon Department of Education guidelines.	<ul style="list-style-type: none"> <li>Students will be enrolled per ODE guidelines.</li> <li>Students will not be disenrolled for attendance if they are high risk, or have had symptoms of COVID-19.</li> <li>Students who must remain home for a period of time may utilize the livestream from home, along with content in their google classroom.</li> </ul>
<input checked="" type="checkbox"/> Do not disenroll students for non-attendance if they meet the following conditions: <ul style="list-style-type: none"> <li>Are identified as high-risk, or otherwise considered to be part of a population vulnerable to infection with COVID-19, or</li> <li>Have COVID-19 symptoms for 10 consecutive school days or longer.</li> </ul>	
<input checked="" type="checkbox"/> Design attendance policies to account for students who do not attend in-person due to student or family health and safety concerns.	

### 2b. ATTENDANCE

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> <b>On-Site school students:</b> Full-time and part-time students follow normal reporting policy and procedures.	<ul style="list-style-type: none"> <li>Students will be considered present if they are present at school physically, or are present on the livestream. Attendance will be marked in Power School.</li> </ul>

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>☒ <b>Full-Time Online and/or Hybrid school students:</b> Full-time students who are enrolled in school and taking online and/or hybrid courses only are reported on an FTE basis using a standard record (ADMProgTypCd = 01) as identified in the Oregon Cumulative Average Daily Membership (ADM) Manual. This is an existing policy previously used in the online setting. As such, there should not be any need to reprogram student information systems to accommodate for this change and the addition of the hybrid setting.</p> <ul style="list-style-type: none"> <li>Note: Because the students in the online and/or hybrid setting do not regularly attend classes at the district facilities, the standard procedures for recording student days present and days absent cannot be effectively applied to those students. This will reduce accuracy of attendance data for the state while this is in effect.</li> <li>For the purposes of this section, please use the following definition and clarification: <b>Online and/or Hybrid Check-in:</b> The responsibility of taking attendance must be performed by the teacher of record. "Check-ins" with appropriately licensed instructional staff are two-way communications between the student and the teacher. A check-in does not include a student leaving a message on an answering machine or sending an email that does not receive a response from the appropriately licensed instructional staff by the end of the next school day.</li> <li>The student must check-in <b>at least</b> twice a week with their teacher(s) of record on <b>at least</b> two separate weekdays in order to be counted as present for all five days of that week.</li> <li>If the student only checks in once during the week, the student must be counted as absent for half of the scheduled week (2.5 days, if there are 5 days scheduled in the week).</li> <li>The student must be counted as absent for the entire week (5 days, if there are 5 days scheduled in the week) if they do not report in at all during the week.</li> <li>Note: If a district schedule is based on a 4-day school week, the student would still need to check in twice a week as described above in order to be counted as present for the entire week (4 days) and once a week to be counted as present for half of the week (2 days).</li> <li>Days in attendance may not be claimed for days in which the student did not have access to appropriately licensed instructional staff. The purpose of the rule regarding checking in with the teacher of record is to assure that the teacher can evaluate whether the student is making adequate progress in the course and the student has additional guaranteed opportunities to engage with a teacher. The responsibility of taking attendance must be performed by the teacher of record, not another staff member (e.g., the registrar or school secretary).</li> </ul>	<p>Attendance will be marked in Power School.</p> <ul style="list-style-type: none"> <li>Students participating in on-line instruction must be present online to be marked present.</li> <li>We do not enroll part-time students.</li> </ul>

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> <b>Part-time students receiving online and/or hybrid instruction (not college courses):</b> Students who are not enrolled full-time and are taking online and/or hybrid courses offered by the school district or charter school are reported as large group instruction (program type 4), unless they are an ESD-registered homeschooled or private school student receiving supplemental coursework in public school, which are reported as shared time (program type 9). The district may count up to 1 hour per day per course taken, provided appropriately licensed teachers for the coursework taken, are available and accessible to the student during regular business hours on each school day to be claimed. Because this is online and/or hybrid instruction, attendance is based on check-ins with the student's appropriately licensed teacher(s) of record at least two times (on different days) during the school week.	

## 2c. TECHNOLOGY

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> Update procedures for district-owned devices to match cleaning requirements (see section 2d of the <b>Ready Schools, Safe Learners</b> guidance).  <input checked="" type="checkbox"/> Procedures for return, inventory, updating, and redistributing district-owned devices must meet physical distancing requirements.	<ul style="list-style-type: none"> <li>• All devices will be disinfected after student use by the classroom teacher.</li> <li>• The IT department will assign devices to families who need them, and will distribute them while physical distancing.</li> <li>• The school will ensure that every student has access to his/her own device (not shared) during distance learning.</li> </ul>

## 2d. SCHOOL SPECIFIC FUNCTIONS/FACILITY FEATURES

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> <b>Handwashing:</b> All people on campus should be advised and encouraged to wash their hands frequently.  <input checked="" type="checkbox"/> <b>Equipment:</b> Develop and use sanitizing protocols for all equipment used by more than one individual or purchase equipment for individual use.  <input checked="" type="checkbox"/> <b>Events:</b> Cancel, modify, or postpone field trips, assemblies, athletic events, practices, special performances, school-wide parent meetings and other large gatherings to meet requirements for physical distancing.  <input checked="" type="checkbox"/> <b>Transitions/Hallways:</b> Limit transitions to the extent possible. Create hallway procedures to promote physical distancing and minimize gatherings.	<ul style="list-style-type: none"> <li>• <b>Handwashing:</b>  Handwashing is available in most classrooms, and many offices. Signage will be displayed throughout classrooms and offices encouraging handwashing. Sanitizer will be available when handwashing is more difficult (i.e. classrooms and offices without sinks) as well as sanitizing stations being placed throughout the school.</li> <li>• <b>Equipment:</b>  All equipment will be disinfected after use by the staff member who uses it (computers, ELMOS, screens, etc.)</li> <li>• <b>Events:</b></li> </ul>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ <b>Personal Property:</b> Establish policies for personal property being brought to school (e.g., refillable water bottles, school supplies, headphones/earbuds, cell phones, books, instruments, etc.). If personal items are brought to school, they must be labeled prior to entering school and use should be limited to the item owner.</li> </ul>	<p>All events will be postponed or conducted virtually, unless social distancing can be maintained. Currently Back to School Night and Parent Teacher Conferences will be conducted virtually.</p> <ul style="list-style-type: none"> <li>• <b>Transitions/Hallways:</b> <ul style="list-style-type: none"> <li>• Students and staff will be trained in a one-way hallway traffic pattern, as well as social distancing in line. Passing periods will be staggered to avoid hallway crowding and gathering. Student lockers will not be used in order to reduce congestion and socializing.</li> </ul> </li> <li>• <b>Personal Property:</b> <p>Personal property will be labeled prior to entering school and will remain with the person throughout the day, or in their physical space in the classroom. Personal items will not be shared and lockers will not be used.</p> </li> </ul>

## 2e. ARRIVAL AND DISMISSAL

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Physical distancing, stable cohorts, square footage, and cleaning requirements must be maintained during arrival and dismissal procedures.</li> <li>☒ Create schedule(s) and communicate staggered arrival and/or dismissal times.</li> <li>☒ Assign students or cohorts to an entrance; assign staff member(s) to conduct visual screenings (see section 1f of the <i>Ready Schools, Safe Learners</i> guidance).</li> <li>☒ Develop sign-in/sign-out protocol to help facilitate contact tracing: <ul style="list-style-type: none"> <li>• Eliminate shared pen and paper sign-in/sign-out sheets.</li> <li>• Ensure hand sanitizer is available if signing children in or out on an electronic device.</li> </ul> </li> <li>☒ Install hand sanitizer dispensers near all entry doors and other high-traffic areas.</li> <li>☒ Establish and clearly communicate procedures for keeping caregiver drop-off/pick-up as brief as possible.</li> </ul>	<ul style="list-style-type: none"> <li>• School entrance and exit procedures ensure social distancing, square footage and disinfecting. Staff will be responsible for monitoring during the entire transition.</li> <li>• At arrival, every student's temperature will be taken and a visual screening conducted prior to entering the building.</li> <li>• Staggered drop off and pick up times will assist in limiting the number of students.</li> <li>• Students will be assigned specific doors to enter/exit to maintain social distancing.</li> <li>• Student attendance will be taken at the beginning of each class period throughout the day.</li> <li>• Sign in and out logs will be maintained on a shared Google doc and not with pen/paper. Each staff member will use their own device so as not to share.</li> <li>• Sanitizer will be available at all entry doors and throughout the school.</li> <li>• Drop off and pick up will be done via a parent car, and only by walk-up when necessary. Parents will remain outside the building.</li> </ul>

## 2f. CLASSROOMS/REPURPOSED LEARNING SPACES

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ <b>Seating:</b> Rearrange student desks and other seat spaces to at least six feet apart; assign seating so students are in the same seat at all times.</li> <li>☒ <b>Materials:</b> Avoid sharing of community supplies when possible (e.g., scissors, pencils, etc.). Clean these items frequently. Provide hand sanitizer and tissues for use by students and staff.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Seating:</b> <p>Students will be assigned a desk that they will use throughout the class period. Desks are six feet apart from another desk and students will not change desks. Desks will be sanitized between each use.</p> </li> <li>• <b>Materials:</b></li> </ul>



OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ <b>Handwashing:</b> Remind students through signage and regular reminders from staff of the utmost importance of hand hygiene and respiratory etiquette. Respiratory etiquette means covering coughs and sneezes with an elbow or a tissue. Tissues should be disposed of and hands washed or sanitized immediately. <ul style="list-style-type: none"> <li>• Wash hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol.</li> </ul> </li> </ul>	<p>Students will be provided their own materials when possible, and they will be stored in their personal school bag.</p> <ul style="list-style-type: none"> <li>• <b>Handwashing:</b></li> </ul> <p>Students will be trained in proper handwashing, as well as with signage in classrooms. They will also be trained in respiratory etiquette. Tissues will be available in each classroom.</p>

## 2g. PLAYGROUNDS, FIELDS, RECESS, AND BREAKS

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Keep school playgrounds closed to the general public until park playground equipment and benches reopen in the community (see Oregon Health Authority's <a href="#">Specific Guidance for Outdoor Recreation Organizations</a>).</li> <li>☒ Students must wash hands before and after using playground equipment.</li> <li>☒ Designate playground and shared equipment solely for the use of one cohort at a time. Disinfect between sessions and between each group's use.</li> <li>☒ Cleaning requirements must be maintained (see section 2j of the <i>Ready Schools, Safe Learners</i> guidance).</li> <li>☒ Maintain physical distancing requirements, stable cohorts, and square footage requirements.</li> <li>☒ Provide signage and restrict access to outdoor equipment (including sports equipment, etc.).</li> <li>☒ Design recess activities that allow for physical distancing and maintenance of stable cohorts.</li> <li>☒ Clean all outdoor equipment between cohorts.</li> </ul>	<ul style="list-style-type: none"> <li>• Campus grounds and athletic facilities are closed until the school returns to On-Site Learning.</li> <li>• Large spaces will be used for P.E. classes to ensure social distancing.</li> <li>• All class sizes, including P.E., have been reduced to further accommodate social distancing.</li> <li>• Any athletic equipment that is used will be disinfected between cohort use.</li> <li>• At this age level, recess and playgrounds are not applicable.</li> <li>• Student break time and lunch has been staggered and students remain in the classroom to allow for physical distancing and maintain stable groups.</li> </ul>

## 2h. MEAL SERVICE/NUTRITION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Include meal services/nutrition staff in planning for school reentry.</li> <li>☒ Staff serving meals must wear face shields or face covering (see section 1h of the <i>Ready Schools, Safe Learners</i> guidance).</li> <li>☒ Students must wash hands before meals and should be encouraged to do so after.</li> <li>☒ Appropriate daily cleaning of meal items (e.g., plates, utensils, transport items) in classrooms where meals are consumed.</li> <li>☒ Cleaning and sanitizing of meal touch-points and meal counting system between stable cohorts.</li> <li>☒ Adequate cleaning of tables between meal periods.</li> </ul>	<ul style="list-style-type: none"> <li>• Kitchen staff will be trained prior to school reopening.</li> <li>• Staff serving meals will wear face coverings.</li> <li>• Students will be required to wash hands or use sanitizer before meals, and encouraged to do so after as well.</li> <li>• All lunch items will be disposable.</li> <li>• Students will have meals in their cohort classrooms, and desks will be cleaned after eating.</li> </ul>

## 2i. TRANSPORTATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li><input type="checkbox"/> Include transportation departments (and associated contracted providers, if used) in planning for return to service.</li> <li><input type="checkbox"/> Buses are cleaned frequently. Conduct targeted cleanings between routes, with a focus on disinfecting frequently touched surfaces of the bus (see section 2j of the <i>Ready Schools, Safe Learners</i> guidance).</li> <li><input type="checkbox"/> Develop protocol for loading/unloading that includes visual screening for students exhibiting symptoms and logs for contact-tracing. <ul style="list-style-type: none"> <li>• If a student displays symptoms, provide a face shield or face covering and keep student at least six feet away from others. Continue transporting the student. <ul style="list-style-type: none"> <li>○ If arriving at school, notify staff to begin isolation measures.</li> <li>○ If transporting for dismissal and the student displays an onset of symptoms, notify the school.</li> </ul> </li> </ul> </li> <li><input type="checkbox"/> Consult with parents/guardians of students who may require additional support (e.g., students who experience a disability and require specialized transportation as a related service) to appropriately provide service.</li> <li><input type="checkbox"/> Drivers wear face shields or face coverings.</li> <li><input type="checkbox"/> Inform parents/guardians of practical changes to transportation service (i.e., physical distancing at bus stops and while loading/unloading, potential for increased route time due to additional precautions, sanitizing practices, and face coverings).</li> </ul>	<ul style="list-style-type: none"> <li>• We do not have busses.</li> <li>• Parents will drop off and students will be assessed at the entry point, visually and with a thermometer check.</li> </ul>

## 2j. CLEANING, DISINFECTION, AND VENTILATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Clean, sanitize, and disinfect frequently touched surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains, transport vehicles) and shared objects (e.g., toys, games, art supplies) between uses multiple times per day. Maintain clean and disinfected (<a href="#">CDC guidance</a>) environments, including classrooms, cafeteria settings, restrooms, and playgrounds.</li> <li><input checked="" type="checkbox"/> Apply disinfectants safely and correctly following labeling direction as specified by the manufacturer. Keep these products away from students.</li> <li><input checked="" type="checkbox"/> Operate ventilation systems properly and/or increase circulation of outdoor air as much as possible by opening windows and doors, using fans, and through other methods. Do <u>not</u> use fans if they pose a safety or health risk, such as increasing exposure to pollen/allergies or exacerbating asthma symptoms. For example, do not use fans if doors and windows are closed and the fans are recirculating the classroom air.</li> <li><input checked="" type="checkbox"/> Consider the need for increased ventilation in areas where students with special health care needs receive medication or treatments.</li> <li><input checked="" type="checkbox"/> Facilities should be cleaned and disinfected at least daily to prevent transmission of the virus from surfaces (see <a href="#">CDC's guidance on disinfecting public spaces</a>).</li> </ul>	<ul style="list-style-type: none"> <li>• School staff will frequently clean surfaces inside the classroom and outdoor teaching spaces during the school day. School custodial staff will clean restrooms and high frequency touch points throughout the day.</li> <li>• Staff will follow manufacturer instructions when using disinfecting products.</li> <li>• Ventilation systems will be in operation at all times. Windows and doors will be open when feasible and fans will be utilized when appropriate to further assist with air flow and ventilation.</li> <li>• We will look into increasing ventilation in rooms where students have specific health care needs.</li> <li>• In addition to daytime cleaning protocols, an evening custodial crew will clean and disinfect the school after each school day.</li> <li>• During summer 2020, the ventilation systems in all buildings/classrooms were inspected by a licensed HVAC contractor and repaired when necessary, to ensure that the fresh air exchange rate meets or exceeds the design specifications for these systems.</li> </ul>

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> Air circulation and filtration are helpful factors in reducing airborne viruses. Consider modification or enhancement of building ventilation where feasible (see <a href="#">CDC's guidance on ventilation and filtration</a> and <a href="#">American Society of Heating, Refrigerating, and Air-Conditioning Engineers' guidance</a> ).	

## 2k. HEALTH SERVICES

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> OAR 581-022-2220 Health Services, requires districts to “maintain a prevention-oriented health services program for all students” including space to isolate sick students and services for students with special health care needs.  <input checked="" type="checkbox"/> Licensed, experienced health staff should be included on teams to determine district health service priorities. Collaborate with health professionals such as school nurses; SBHC staff; mental and behavioral health providers; physical, occupational, speech, and respiratory therapists; and School Based Health Centers (SBHC).	<ul style="list-style-type: none"> <li>Sick students will be isolated. Students who are unable to attend school in-person will be able to access instruction at home, via a livestream.</li> <li>We will collaborate with health professionals in regard to health services.</li> </ul>



## 3. Response to Outbreak

### 3a. PREVENTION AND PLANNING

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> Coordinate with Local Public Health Authority (LPHA) to establish communication channels related to current transmission level.  <input checked="" type="checkbox"/> Establish a specific emergency response framework with key stakeholders.  <input checked="" type="checkbox"/> When new cases are identified in the school setting, and the incidence is low, the LPHA will provide a direct report to the district nurse, or designated staff, on the diagnosed case(s). Likewise, the LPHA will impose restrictions on contacts.	<ul style="list-style-type: none"> <li>This Operational Blueprint for School Reentry has been prepared through consultation with our LPHA representative and with input from community health care professionals. Communication channels with these partners will remain intact.</li> <li>The school updated its Communicable Disease Management Plan and COVID-19 Specific Communicable Disease Control Addendum in July 2020. This document outlines our specific emergency response framework.</li> <li>The school will follow all guidance and directives of the LPHA.</li> </ul>

### 3b. RESPONSE

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> Follow the district's or school's outbreak response protocol. Coordinate with the LPHA for any outbreak response.  <input checked="" type="checkbox"/> If anyone who has been on campus is known to have been diagnosed with COVID-19, report the case to and consult with the LPHA regarding cleaning and possible classroom or program closure.  <input checked="" type="checkbox"/> Report to the LPHA any cluster of illness (2 or more people with similar illness) among staff or students.  <input checked="" type="checkbox"/> When cases are identified in the local region, a response team should be assembled within the district and responsibilities assigned within the district.	<ul style="list-style-type: none"> <li>The outbreak response protocol outlined in our Communicable Disease Management plan will be utilized for any outbreak.</li> <li>Any known COVID-19 diagnoses on the campus will be reported to the LPHA. We will follow any requirements to close cohort groups or the physical campus.</li> <li>Clusters of illness will be reported to the LPHA.</li> <li>The school will rely on the LPHA to initiate and direct our response team if an increase in cases is identified in the local region.</li> <li>Large events have been modified to be virtual, or postponed.</li> <li>A Distance Learning Plan will be utilized for any transition to distance learning, short or long term.</li> </ul>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Modify, postpone, or cancel large school events as coordinated with the LPHA.</li> <li><input checked="" type="checkbox"/> If the school is closed, implement Short-Term Distance Learning or Comprehensive Distance Learning models for all staff/students.</li> <li><input checked="" type="checkbox"/> Continue to provide meals for students.</li> <li><input checked="" type="checkbox"/> Communicate criteria that must be met in order for On-Site instruction to resume and relevant timelines with families.</li> </ul>	<ul style="list-style-type: none"> <li>• Meals are not provided to students during closure (as a private school, meal service is not required).</li> <li>• Upon closure, we will communicate with families the intended timeline and criteria to be met, as discussed with the LPHA.</li> <li>• The Distance Learning Plan will support all students and families and provide for individual differences as needed.</li> <li>• The school will keep staff and families informed about the criteria for returning to On-Site instruction.</li> </ul>

### 3c. RECOVERY AND REENTRY

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Plan instructional models that support all learners in Comprehensive Distance Learning.</li> <li><input checked="" type="checkbox"/> Clean, sanitize, and disinfect surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains, transport vehicles) and follow <a href="#">CDC guidance</a> for classrooms, cafeteria settings, restrooms, and playgrounds.</li> <li><input checked="" type="checkbox"/> Communicate with families about options and efforts to support returning to On-Site instruction.</li> <li><input checked="" type="checkbox"/> Follow the LPHA guidance to begin bringing students back into On-Site instruction. <ul style="list-style-type: none"> <li>• Consider smaller groups, cohorts, and rotating schedules to allow for a safe return to schools.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Families will be notified of plans to return to on-site learning, along with their options to continue with distance learning if they choose.</li> <li>• We will follow all requirements from the LPHA to reopen the school using the same or similar plans as the initial return to school plan.</li> </ul>



## ASSURANCES

*This section must be completed by any public school that is providing instruction through On-Site or Hybrid Instructional Models. Schools providing Comprehensive Distance Learning Instructional Models do not need to complete this section. This section does not apply to private schools.*

- ☒ We affirm that our school plan has met the requirements from ODE guidance for sections 4, 5, 6, 7, and 8 of the **Ready Schools, Safe Learners** guidance.
- ☐ We affirm that we cannot meet all of the ODE requirements for sections 4, 5, 6, 7 and/or 8 of the **Ready Schools, Safe Learners** guidance at this time. We will continue to work towards meeting them and have noted and addressed which requirement(s) we are unable to meet in the table titled “Assurance Compliance and Timeline” below.



## 4. Equity



## 5. Instruction



## 6. Family and Community Engagement



## 7. Mental, Social, and Emotional Health



## 8. Staffing and Personnel

### Assurance Compliance and Timeline

If a district/school cannot meet the requirements from the sections above, provide a plan and timeline to meet the requirement.

List Requirement(s) Not Met	Provide a Plan and Timeline to Meet Requirements <i>Include how/why the school is currently unable to meet them</i>