

REQUEST FOR RECORDS

HIGH SCHOOLS NEED TO RECEIVE RECORDS BY April 1, 2012
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Directions

For Parents: Please sign form and return to the school your child is presently attending with sufficient time to have records sent before the April 1, 2012 deadline.

For School Secretary or Counselor: Please forward requested records to school(s) checked below by April 1, 2012.

PERMISSION FOR RELEASE OF RECORDS

- I hereby authorize the release to the school checked below copies of all 9th and 10th grade transcripts, test scores, and recommendation forms.
- I also give my permission for behavioral records and/or special education records to be sent to the high school.
- Permanent records will be requested at a later date by the school where the student has been accepted.

Student Name: _____

From: _____
Name of Current School Phone

School Street Address City State/Zip

Parent/Guardian Signature

Date

Print Name

(To the School Secretary or Counselor: This Request Form is for your school records.)

<p>Claudia Thomas, Director of Admissions Valley Catholic High School 4275 SW 148th Ave., Beaverton, OR 97007</p>	<p>503-520-4721 503-646-4054 FAX</p>	
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