

## VCES PTC Meeting Notes – 6/4/09

### Agenda

- Opening Prayer – Christine Piggott
- Vote to Change Bylaws for Tenures - All
- Open Positions
- Introduction of New Board & Event Chairs – Christine Piggott
- Principal's Report – Susan Friesen
- Financial Status – Julie Whitcraft
- Finalize 2009-2010 PTC Calendar – Susan Friesen
- Old Business – Tony Nosack
- Final Note of Gratitude – Christine Elmgren
- Set August PTC Meeting – Analizza Lambino

### PTC Officers and Representatives

*Pres.: Christine Piggott*  
*Vice Pres.: Analizza Lambino*  
*Sec.: Tony Nosack*  
*Treas.: Julie Whitcraft*  
*Assist. Treas.: Christine Elmgren*  
*Kinder. Rep.: Theresa Ravelo*  
*1<sup>st</sup>/2<sup>nd</sup> Gr. Rep.: Marti Tait*  
*3<sup>rd</sup>/4<sup>th</sup> Gr. Rep.: Meg Bishop*  
*5<sup>th</sup>/6<sup>th</sup> Gr. Rep.: Srinand Venkatesan & Viji Krishnaprasad*

**Attendees:** Megan Bishop, Christine Elmgren, Susan Friesen, Shauna Jaspersen, Viji Krishnaprasad, Analizza Lambino, John Lauerman, Tony Nosack, Christine Piggott, Laura Schultz, and Julie Whitcraft

### Notes:

- Opening Prayer – 6:35 p.m. (Christine Piggott)
- Introduction of new executive board & event chairs - All:
  - Pres - Analizza Lambino
  - VP - Open
  - Secretary - Tony Nosack
  - Treasurer - Christine Elmgren
  - Asst. Treasurer - Open (Michelle Nguyen possible)
  - Kinder Rep - JoAnna Flynn
  - 1 / 2 Rep - Laura Schultz
  - 3 / 4 Rep - Meg Bishop
  - 5 / 6 Rep - Srinand Venkatesan
  - Event Chairs
    - Jog-a-thon - Kelli Alfieri
    - Haunted House - Laura Schultz
    - Father / Daughter - Meg Bishop
    - Mother / Son Bowling - Open
    - Art Literacy - Pam Kerwin
    - Scrip - Sheryl Schultheis
- Vote to Change Bylaws for Tenures – All
  - Suggestion is to change by-laws to allow any member (from prior year) to become president the following year in the VP is unable to step into the role.
  - Vote was to maintain existing by-laws. (No opposing votes)
- Principal's Report (Susan Friesen)
  - Reviewed schedule of events for upcoming week
  - Reviewed details of the movement of teachers to their new classrooms for next year
  - Is it possible to have the computer lab be accessible for homework or computer skills development during the mornings since it will be downstairs next year? Ms. Friesen will check on this with computer technology teacher, Barbara Taylor.
  - School office closes at 4:00 p.m. on June 30, but someone will check in on email, etc periodically through the summer break.
    - School will reopen August 3
    - Tuition needs to be paid on July 31

- Office staff will be involved on August 12-14 learning about the new student management software program.
- Teachers return on August 24 and school starts on Tuesday, September 1
- Parts of a new math curriculum will be implemented next year. The full curriculum will be implemented in 2010-2011.
- Also purchasing new language arts books this summer
  - About \$80 per student for the series (“Reading Street” series by Pearson Publishing)
  - This series is a phonics-based approach
  - Includes lots of writing
- Financial Status (Julie Whitcraft)
  - Review of account balances and net changes for the year
  - Next year's budget - Julie Whitcraft and Christine Elmgren will meet to discuss
  - Primary concern is that we may come up short next year with the wrapping paper fund raiser being discontinued. This previously netted \$9k. PTC is committed to generating \$55,000 toward the school's general operating budget
  - Will explore new reporting approaches to give better visibility to forecasting vs. revenue numbers.
  - Christine Piggott - Look into the possibility of having a quarterly restaurant event to help make up some of the short-fall
  - PTC revenue for next year may drop next year with the capital campaign push --- do we need to make additional plans?
- Finalize 2009-2010 PTC Calendar (Susan Friesen and all)
  - Reviewed detailed calendar – Susan to provide insert.
  - Side conversation w/John Lauerman, SSMO Foundation Executive Director
    - All plans for school are done and approved
    - Just need to apply for building permit
    - Plan is to try to break ground April 2010 for the new school with an opening for school year 2011-12
  - Analizza – ensure PTC reviews schedule for 2010/11 meetings so they are not during the same week of the month as the school board
- Back-to-school recap (Analizza Lambino)
  - Plan is to arrange for greeters to help guide parents on the first day.
  - Also find a way to identify new families to the school so we can help them feel more welcomed and relaxed getting to where they need to go.
- Old Business (Tony Nosack)
  - Strategic plan (School Board and others) are developing their plans (Susan Friesen)
- Final Note of Gratitude (Christine)
- Set August PTC Meeting (Analizza Lambino)
  - August 6 at 6:30 p.m. – possibly at Rudy Tuesday's near Murray & Scholl's Ferry
- Meeting adjourned at 8:43 p.m.